The online catalogue is accessible via the website of the library. There you can search the entire media collection.

For a targeted search, use the various search options, e.g. the beginning of a title, authors, subjects or journal titles.

In the result display, you see the location, the call number, the loan status and the availability.

If the item is lent, you can request it. Therefore, you enter your user ID and your password.

Your library account (Borrower information) provides various options:
- renew items
- reserve items
- cancel your reservations
- find information about overdue fees
- change your password

Opening hours:
Lecture period:
Monday – Thursday 9.00 am – 8.00 pm
Friday 9.00 am – 3.00 pm

Last lecture week and examination period:
Monday – Thursday 9.00 am – 8.00 pm
Friday 9.00 am – 6.00 pm

Non-lecture and examination-free period:
Monday – Thursday 9.00 am – 5.00 pm
Friday 9.00 am – 3.00 pm

Contact:
Reference Desk: Tel. +49(0)3683/688-1785
Circulation Desk: Sabine Schulze
Tel. +49(0)3683/688-1609
Interlibrary Loan (ILL): Christine Mäder
Tel. +49(0)3683/688-1604
Information services/
Library instruction: Barbara Waszynski
Tel. +49(0)3683/688-1605
Acquisition: Katarina Mark
Tel. +49(0)3683/688-1607
Head librarian: Christine Gensler
Tel. +49(0)3683/688-1600

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98564 Schmalkalden

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Fax: +49(0)3683/688-1923
Email: bibliothek@hs-schmalkalden.de
Website: hs-schmalkalden.de/bibliothek
Our collections

The library provides about 131,000 books and 147 journal holdings. Our books are shelved in subject order. The main subject areas are:

- Mechanical engineering
- Electrical engineering
- Computer science
- Business and economics
- Business law
- Basic subjects, e.g. mathematics, sciences, languages

You may take the books out of the open shelves by yourself. Periodicals are arranged alphabetically by title. CD-ROMs and DVDs are available at the circulation desk.

On the ground floor, the collections A and A/LBS (textbook collection) are borrowable. The reference collection LS (reading area) and the periodicals on the first floor are regularly for in-library use only.

You have also access to a large number of databases, e-books and e-journals.

Library Use

Joining the library

You fill in the application form and show your photo ID or your passport along with a registration sheet of the city. Students of the University of Applied Sciences Schmalkalden also need their thoska card.

The thoska-card is your library card. Your library ID is printed on the reverse side of the thoska card. Your initial password consists of the first three letters of your family name.

Borrowing, Reservation

Books with the location A and A/LBS (textbook collection) are borrowable and can be checked out at the circulation desk by showing your thoska card.

Items of the reference collection (periodicals and books at the location LS) may be borrowed only by arrangement.

If an item you need has been lent, you can reserve it online. The reserved item will be listed in your library account. As soon as the item is available you will receive an e-mail.

Loan period, Renewing, Reminder

You can borrow items for 29 calendar days. Borrowed items may be renewed up to three times. You cannot renew items that are overdue or that have been reserved by other users.

Renewing methods:
- By logging in to your library account or via BibApp SM,
- at the circulation desk,
- by telephone or by email

3 days before the due date, you will receive a reminding e-mail.

If you exceed the loan period, you will be charged an overdue fine.

Finding Literature

Searching for resources, the following options are available:
- online library catalogue,
- Discovery Service,
- databases, and
- union catalogue of the Common Library Network (GBV).

You will find further selected search options on our library website.

Interlibrary Loan

If we do not stock the item you require, you have the possibility of interlibrary loan subject to charge.

BibApp SM

The "BibApp SM" includes our online catalogue, your library account and other useful features.

Download:

Our Services

The library offers:

- 24 computer workstations,
- 2 photocopiers as shared printers,
- 1 book scanner,
- 1 document reading device,
- 1 microfiche reader,
- 6 computer monitors for laptops,
- 2 group study rooms,
- 1 media viewing room,
- 1 training course room with 16 computer workstations and
- 6 carrels.

Students and staff have access to the WiFi using their FHS-ID. There are several quiet study areas. In summer, the reading isle is open.

First-year students get an introduction to library use at the beginning of their studies, other users on demand. The library also offers information skills workshops to pupils from schools of the region.

The service of the library includes customized search subject to charge.

Users with disabilities may request a personal service.

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