

Authorisation for THOSKA card pick-up

This pamphlet only allows the declared person to pick up the THOSKA card of the student authorising the pick-up and no other transactions. This includes not being authorised to request any knowledge of the enrolment process of other students.

For each THOSKA pick-up, individual authorisation is required.

THOSKA cards can only be handed out if all requirements for enrolment are met by the student. THOSKA cards cannot be handed out if the student is still residing outside of Germany or if the addresses given by either party are not in Germany.

The authorisation pamphlet has to be shown in person (on paper, no photo!) **or** be sent in advance to ssz@hs-schmalkalden.de by the student who authorised the pick-up, with a valid signature (i.e. a qualified digital or a physical signature).

For the pick-up, a valid proof of identification must be provided to the attending personnel, by the person who is authorised for the pick-up. Furthermore, they have to sign the receipt of the THOSKA card.

Hereby I authorise the following person to pick up my THOSKA card in my absence:

First and last name:

Current address in Germany:

Street and House Number:

ZIP Code and City:

The person authorising the THOSKA card pick-up is:

First and last name:

Current address in Germany:

Street and House number:

ZIP Code and City:

Student-ID (matriculation number):

Place and date

Signature (card holder)

The authorisation becomes invalid after the pick-up. Schmalkalden University of Applied Sciences takes no liabilities for the loss of the THOSKA card after the pick-up.

Information about the data usage

Both parties have taken note of the information concerning the collection of personal data according to the [data privacy statement of Schmalkalden University of Applied Sciences](#).

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